

# 國立清華大學

## 113 學年度轉系、所申請

National Tsing Hua University

Application for Department Transfer in Academic Year 2024

一、申請時間：113 年 5 月 14 日至 6 月 12 日截止

Time: From 2024 / 05 / 14 to 2024 / 06 / 12

二、申請流程 Process：

(一) 申請表請至「校務資訊系統」填寫後將紙本印出 <https://www.ccxp.nthu.edu.tw/ccxp/INQUIRE/>

Please go to the Academic Information Systems to fill in the application form and print it out.

(二) 學士班：送請原就讀學系、院學士班主任及導師簽注意見。

For undergraduate students: Bring the application form to your original department. The application form should be duly signed by the Chair and the mentor.

(三) 研究生：送請原就讀系、所、學位學程指導教授及主管簽章。

For graduate students: Bring the application form to your original department/institute. The application form should be duly signed by the Chair and the advising professor.

(四) 申請轉系、所須繳交各學系、所、院學士班之審查資料說明，請參照所列之各系網址。

About the required application packets to the intended department, please refer to the website.

(五) 請於 6 月 12 日前將轉系所申請表送達註冊組辦公室，**審查資料請依各系所規定時間送達欲申請的各學系、所、院學士班辦公室**，逾期不受理。

The application forms shall be sent to the Division of Registration before June 12, 2024. The required application packets shall be sent to the intended department's/institute's office before deadline. Late applications will not be accepted.

備註：Note:

1、不得申請轉系(所)之身份：

- (1) 依台灣聯合大學系統學生轉校規定核准轉入本校就讀者，不得申請轉系、所、組、院學士班。
- (2) 依離島生資格入學者，依據「離島地區學生保送高級中等以上學校辦法」第十條規定，不得申請轉校(系、科)。但有特殊情況報經原保送之地方政府同意者，不在此限。
- (3) 依申請入學管道入學之公費生。
- (4) 依學士後第二專長學士學位學程、學士後醫學系、國防學士班(將星計畫)、轉學(未於清大就讀2學期)之學生。
- (5) 招生簡章或相關法令有規定不得轉系者。
- (6) 陸生轉系(所)以入學至申請轉系(所)期間，各學年度曾經教育部核定本校得招收陸生之院系所、學位學程為限。

2、轉系(所)核准名單將於 8 月初前於本校註冊組網頁公告。

3、轉系(所)相關規定及注意事項請見註冊組網頁。

1 · You can't apply for transfer if you are the person as follows:

- (1) Students transferring from another institution under the University System of Taiwan alliance may not transfer to a different department, institute, division, or degree program at the University.
- (2) If the enrollment guidelines or the applicable laws stipulate that after enrollment, students are not eligible to change their major, class, division, or degree program, such stipulations shall be applied. If a student is found after the fact to have changed their major, class, division, or degree program, their eligibility for the accepting major, class, division, or degree program will be revoked.
- 2 · The result will be released before the end of August on the website of the Division of Registration.
- 3 · Please note that other matters will be announced on the website of the Division of Registration.

註 冊 組 啟



<http://registra.site.nthu.edu.tw/>



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